Transmittal for Emeritus/Emerita Status Request

Date:

Name:

UIN#:

Emeritus/Emerita Title:

Retirement Date:

Department 1:

College 1:

Department 2:

College 2:

# Justification

Please attach a short letter (1-2 paragraphs) with rationale for the appointment of emeritus/emerita.

# Approvals

Department 1

Name:

Date:

Typewritten Name:

Signature

College 1

Name:

Date:

Typewritten Name:

Signature

Department 2

Name:

Date:

Typewritten Name:

Signature

College 2

Name:

Date:

Typewritten Name:

Signature

## Provost Approval

Date:

Provost or Designee