**Five-Year Evaluation of  
Dean [name]**

**Dean’s Evaluation Committee for Dean [name]**

Brief Evaluation Report  
Academic Year [YYYY-YYYY]

**UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN**

OFFICE OF THE PROVOST

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# Overview

[Outlines the major activities of the review. Edit the Overview template text below and delete these instructions. **N.B. This report will be viewed by the Provost and the dean under review.**]

The Dean’s Evaluation Committee was charged on [month date, year] to conduct a five-year review of Dean [dean’s full name]. In addition to developing and administering a survey for [group 1, group 2, and group 3, list other groups if needed], the committee met with the dean and key stakeholder groups (group 1, group 2, and group 3, list other groups if needed).

# Interpretation of Data and Key Findings

[Summarizes themes that emerged in the evaluation data and process. Focus on strengths and areas for improvement in this section. Statements should be high-level and brief; a more detailed discussion of the statements should be reserved for the full report. These may be written in the form of: *After reviewing survey and interview feedback from college and university stakeholders, the following strengths of Dean [name] emerged: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.* *Some areas for improvement for Dean [name] were identified by the committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.* Paste Interpretation of Data and Key Findings text here.*]*

# Opportunities and Challenges

[Highlights key issues and opportunities for the unit over the next five-year period. Statements should be high-level and brief; a more detailed discussion of the statements should be reserved for the full report. Paste Opportunities and Challenges text here.]

# Summary

[Summarizes key points of the review. This should be a 2-5 sentence summary of the impression of the committee. Paste Summary text here.]