



December 20, 2022

*Sent Via Email*

**Online Learning Operations Advisory Committee (OLOAC):**

Eden Haycraft, School of Labor and Employment Relations *Co-Chair, 2022-2023*  
Adam King, College of Business, *Co-Chair, 2022-2023*  
Brian Aldridge, College of Veterinary Medicine  
Meghan Lea Burnett, College of Media  
Kim Collins, Disability Resources and Educational Services  
Sangeetha Gopalakrishnan, College of Education  
Charlotte Bauer, Graduate College  
Keith Hays, Office for Access and Equity  
Frank Hoskinson, The Grainger College of Engineering  
Gretchen Lohman, University Administration  
Debra Korte, College of Agricultural, Consumer and Environmental Sciences  
Tawnya Means, Gies College of Business  
Scott Cimarusti, Technology Services  
Randy McCarthy, College of Liberal Arts and Sciences, NetMath  
Sol Roberts-Lieb, Carle Illinois College of Medicine  
Adam Rusch, School of Information Sciences  
Sara Shrader, College of Applied Health Sciences  
Nicole Turner, College of Fine and Applied Arts  
Kostas Yfantis, College of Liberal Arts and Sciences  
Justin York, School of Social Work  
Kelly Birky, Center for Innovation in Teaching and Learning, *ex-officio*  
J C Morgan, Center for Innovation in Teaching and Learning, *ex-officio*  
Marc Thompson, Center for Innovation in Teaching and Learning, *ex-officio*  
Laura Hendley, Assistant Provost for Educational Innovation, Office of the Provost, *ex-officio*  
John Hart, Office of Professional Education, *ex-officio*  
Anna Mehl, Office of the Provost, *ex-officio*

Dear Colleagues:

Thank you for agreeing to serve as a member of the Online Learning Operations Advisory Committee (OLOAC). OLOAC is a standing committee reporting to the Vice Provost for Undergraduate Education and managed by the Assistant Provost for Educational Innovation. Eden Haycraft, Associate Director of Graduate Programs in the School of Labor and Employment Relations and Adam King, Associate Director of e-Learning in the Gies College of Business, will co-chair this committee for 2022-2023.

The current purpose of this committee is to provide a forum for colleges to engage with one another and the campus around issues and needs related to the operation of our online courses and programs. Your input on these issues is particularly valuable as we continue to grow and develop our online learning portfolio.

The depth and breadth of online and technology-enhanced learning at the university has grown exponentially since the inception of this committee. With that evolution comes the need to consider modification to its composition and purpose. I ask that you provide feedback on a proposed new committee name and structure for the 2023-2024 academic year. The proposed new structure will include four subgroups, comprised of 5-6 individuals each, in the following domains: online student success, online program operations (including admissions, marketing and recruitment), e-learning tools (including Canvas), and online faculty. These subgroups will comprise the 'Online Learning Advisory Committee'. Subcommittee and full committee meetings will alternate months with the full committee meeting consisting of report-outs from the subcommittees followed by discussion.

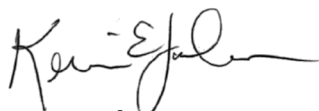
For the 2022-2023 Academic Year, I request that OLOAC consider the following:

1. Identify best practices in online learning and consider methods of sharing these practices across campus;
2. Consider the role of OLOAC in advising on the expanding definition of "online" across campus;
3. Coordinate with other education related activities and groups on campus, especially to address any questions/concerns about Illinois' online initiatives and online learning generally;
4. Provide feedback on policy questions related to online education and its administration across campus.

Your committee serves the dual functions of a) providing a forum to discuss and share information across campus units and b) providing input and advice to campus leadership on issues related to online education. Both functions are important to our success as an institution. The Provost is committed to supporting online education, and your committee plays an important role in realizing our goals.

Your OLOAC appointments are effective immediately and conclude on June 1, 2023. I greatly appreciate your willingness to take on this important responsibility.

Sincerely,



Kevin Jackson  
Vice Provost for Undergraduate Education